

Affix Passport size
colour photograph

EMPLOYMENT APPLICATION FORM

PERSONAL DATA:					
Name: MR / MRS / MISS:			Title (STATE TITLE AS APPLICABLE IN CAPITAL)		
First name		Middle Name		Last Name	
Your Age	Date of Birth	Nationality	Marital Status	Children's details Name	DOB
			1 2 3		

NAME	OCCUPATION	ORGANISATION
Your Spouse:		
Your Father :		
Your Mother :		

Address to which we should communicate	Permanent Address
Tel : Fax : email :	Tel : Fax : email :

Present Employer

Address

Tel :
Fax :
email :

If you have any relatives / friends in our Company. Please give details:-

If you have applied in the past for a post with us, please give details, such as post applied for year and the outcome

Name and Addresses of 3 persons (other than relatives) holding responsible positions in industry / government / educational institutions, who know you closely and to whom we may write for references:			
	1	2	3
Name			
Address			
Tel			
Fax			
email			

EDUCATION (Beginning with High School)

Month, Year	School, College University or other Institution	Examination passed or impending. Major Subjects post High School	Result		Scholarships and other Distinctions
			Div. Class Grade	% Marks	

CO-CURRICULAR ACTIVITIES AND POSITIONS OF RESPONSIBILITY

Types of Activities	At School	At college	Elsewhere
Official positions held: Prefect, Union officers etc.			
Societies and Clubs: Membership, Offices Held, etc			
Sports: Participation Offices held - Captain. Secretary, etc			

TECHNICAL / PROFESSIONAL TRAINING

From	Dates To	Name of Institution / Firm	Type of Training & subjects studied	Qualifications gained including membership of professional institution

OTHER QUALIFICATIONS:

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WORK EXPERIENCE (Beginning with present job)

Dates		Employer	Positions held and nature of work	Salary per month (excluding benefits)
From	To			

Please give details of salary and benefits of the present job:

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State anything in your work experience which you consider has an important bearing on your present application:

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LANGUAGES (other than English):

What languages can you speak?

What languages can you read?

What languages can you write?

OTHER INTERESTS & PURSUITS:

What activities do you enjoy most in your personal life?
What satisfaction do you derive from them and how do you see these developing in the future?

EXPECTATIONS:

What are your expectations and apprehensions in working in a business organisation?

Are you willing to work anywhere in India? If, not please state the factors constraining your locational preferences:

I hereby declare that all the foregoing information is true to the best of my knowledge and that any misrepresentation by me in this application will disqualify my candidature and employment thereafter if selected. I have submitted answers, of my volition as I am seeking an employment in Sauter Race Technologies Pvt Ltd.

Date

Signature

For Official Use

Signature

Name

Date